



# Great Slave Sailing Club

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Yellowknife, NT  
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[www.greatslavesailingclub.com](http://www.greatslavesailingclub.com)

## CONSTITUTION

1) The name of the Society is the **Great Slave Sailing Club** (Formally known as The Great Slave Cruising Club).

2) The objectives of the Society are:

**The objects of the Society are the development and encouragement of sailing, seamanship and navigational skills; the personal development and growth of members through participation in sailing and club activities; the promotion and cultivation of an appreciation of Great Slave Lake as cruising waters; and the encouragement and facilitation of participation by young persons in the sport of sailing and all related activities for their own personal growth and community benefit.**

3) The operations of the Society are to be chiefly carried out in Yellowknife, Northwest Territories.

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### CONSTITUTION

### INDEX

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## **BYLAWS**

### 1. Article 1: PREAMBLE

- 1.1. The Great Slave Sailing Club was incorporated as the Great Slave Cruising Club in June 1987 under the Societies Act of the Northwest Territories as Society number 792.
- 1.2. The name of the Society is the Great Slave Sailing Club, or GSSC, or G.S.S.C.
- 1.3. The objects of the Society shall be chiefly carried out in Yellowknife.

### 2. Article 2: DEFINING AND INTERPRETING THE BYLAWS

- 2.1. Definitions: In these bylaws, the following words have these meanings:
  - 2.1.1. BOARD: In these By-Laws, the Board of Directors is referred to as the "Board".
  - 2.1.2. CLUB: In these By-Laws, the Great Slave Sailing Club is referred to as the "Club" or "GSSC".
  - 2.1.3. CLUB FACILITIES: In these By-Laws, the term "Club Facilities" is defined as including all owned or leased lands, and any other owned or leased assets, such as the clubhouse, club tender, generator, docks, etc.
  - 2.1.4. CURRENT MEMBER: In these bylaws, a "current Member" is defined as a member in any category whose membership dues are paid up to the current date according to the Regulations and the Purser's records and who is not otherwise suspended.
  - 2.1.5. DESIGNATE: A Board member designated to assume another Board member's responsibilities in his/her absence; if there is no Board member in a particular role, a Designate may be appointed by a majority of the Board until the position is again filled.
  - 2.1.6. DUES: In these bylaws, "Dues" refer to the costs related to membership; and are not to be confused with "Fees".
  - 2.1.7. FEES: In these bylaws, "Fees" refer to costs related to services provided by the club, and are not to be confused with "Dues".
  - 2.1.8. MAJORITY: In these bylaws, unless specified otherwise, for voting purposes a "majority" is defined as fifty percent plus one.
  - 2.1.9. RESOLUTION or MOTION: A vote passed by a majority of votes cast by the membership or the Board.
  - 2.1.10. SPECIAL RESOLUTION: A vote passed by 2/3 of the members in good standing eligible to vote at a meeting at which thirty (30) days notice has been given.

### 3. Article 3: MEMBERSHIP

- 3.1. The Club shall be composed of boat owners and other persons who want to encourage sailing and participate in sailing, and related activities on Great Slave Lake.
- 3.2. At no time shall the ratio of members operating sailboats from the club facilities to members operating powerboats from the club facilities be less than three to one.

- 3.3. The categories of Membership are Full Member, Associate Member, Sailing School Member and Honorary Member. The definition and term of these Membership categories is detailed in the Regulations.
- 3.4. All individuals who want to encourage sailing and participate in sailing and related activities on Great Slave Lake are eligible to apply for membership in the Great Slave Sailing Club as a full member or associate member.
- 3.5. To apply for Full or Associate category of membership, an applicant must contact the Membership Director (or Designate) and complete an application. As part of the Full membership application process, the application must be approved at a regularly scheduled Board meeting. On approval of the application by the board and payment of the current year's dues (not to be prorated) an individual will become a member.
- 3.6. Rights of Full Members (subject to regulations): All Full Members of the Club will have the right to take part in all activities and to use all Club Facilities established by the Club for the promotion of its objectives, subject to the payment of such dues or fees as determined in the bylaws or Regulations. Full Members shall have one vote at all General and Special meetings, and they shall be entitled to serve on the Board. A Full Member may own and operate one boat and one tender from Club premises; if a Full Member wishes to own and operate more than one boat and one tender from Club premises, the Member must obtain permission from the Board.
- 3.7. Rights of Associate Members (subject to regulations): All Associate Members of the Club will have the right to take part in all activities and to use all Club Facilities established by the Club for the promotion of its objectives, subject to the payment of such dues or fees as determined in the bylaws or Regulations. Associate Members do not have a vote at General and Special meetings, and they are not entitled to serve on the Board.
- 3.8. Rights of Sailing School Members (subject to regulations): All Sailing School Members of the Club will have the right to take part in all Sailing School activities and training programs for which they have registered and during these activities and programs to have use of all Club Facilities established by the Club for the promotion of its objectives, subject to the payment of such dues or fees as determined in the bylaws or Regulations. Sailing School Members do not have use of the Club Facilities outside of the hours of Sailing School operations, they do not have a vote at General and Special meetings, and they are not entitled to serve on the Board.
- 3.9. Obligations of Members: Each Member must be current in their payment of the annual membership dues and applicable fees as described by the Regulations. Each Member shall abide by the By-Laws and Regulations of the Club. Members shall respect other Members, Members' property and Club Facilities. Members shall recognize the authority of the Board/Yardmaster to move any property stored on Club premises in accordance with the Regulations. Each member is responsible for providing the Membership Director (or Designate) with current billing and contact information.
- 3.10. Dues will be set by the Board of Directors and presented at the AGM. Any increase of more than twenty (20) percent over the preceding year must be approved by the general membership.
- 3.11. Fees will be set by the Board of Directors as required.
- 3.12. Membership expires December 31 each year and does not coincide with the club's fiscal year end.
- 3.13. Withdrawal and Expulsion of Members:
  - a. Full Membership is considered perpetual. Any Full Member may resign their Membership in the GSSC by notice in writing to the Purser or Commodore and their

resignation will be accepted after their boat and/or associated equipment and all personal property have been removed from the GSSC facilities. Associate and Sailing School memberships will expire on December 31st each year and members must reapply each year. Any property of the Club that is in a Member's possession must be returned to the Club within fifteen (15) days of the Member's resignation.

- b. Any Member who is more than six (6) months in default in paying annual dues and fees may be expelled by the Board providing the member in question has received at least 2 written notices of accounts overdue by prepaid post or hand-delivery; the first notice being sent no less than ninety (90) days prior to the expulsion, the second notice being sent no less than thirty (30) days prior to the expulsion. A Member expelled by Subsection (b) may apply for new membership upon payment of past due account.
- c. Any Member who breaks any Club By-Laws or Regulations or who is guilty of conduct unbecoming a Member of the Club or whose conduct is considered detrimental to the GSSC may be expelled by the Board.
- d. Expulsion of a Member under Subsection (c) shall occur at a meeting of the Board. Notice of the complaint against the Member must be given to each Director and to the Member concerned not less than fifteen (15) days prior to a meeting at which expulsion is to be considered; the Notice to the Member must be given by registered mail to the member's last known address. A vote in favour of any expulsion must be passed by a two-thirds majority of Board members. Subsequent to the meeting, a notice informing the Member of the decision shall be sent to the member by registered mail to his or her last known address.
- e. Any Member expelled under Subsection (c) may appeal the Board's decision in writing addressed to the Commodore or Purser within thirty (30) days of receiving notice of the expulsion. Upon being advised of an appeal, the Commodore shall call a meeting of the Board to hear the appeal. If dissatisfied with the Board's decision, the expelled member may make a further appeal to the General Membership in accordance with Section 3, Meetings. The Special Meeting is to be scheduled for no later than thirty (30) days from the date the Notice to Appeal is received. The vote at any such meeting shall be by secret ballot. If two-thirds of the Members present vote to reverse the previous decision, the expelled Member shall be restored to the previously held status as a member at once. Until such reversal, the expelled Member shall not be permitted to enjoy any Member privileges.
- f. Any expulsion does not relieve the Member concerned from the payment of any dues, fees or other debt due to the Club.

#### 4. Article 4: MEETINGS

- 4.1. General Meetings of the GSSC are held at the call of the Commodore or any two members of the Board. Notice of a General Meeting shall be sent by prepaid post to those Members entitled to vote no less than thirty (30) days prior to the meeting.
- 4.2. An Annual General Meeting of the GSSC will be held within sixty (60) days following the fiscal year end. At that meeting, the Board shall present written Board and Committee Reports for the preceding year, and the Financial Statements from the most recent fiscal year. The Purser will submit a budget for the current fiscal year. The Board will present

- details of projects and programs to be undertaken. The Board of Directors shall be elected.
- 4.3. The Commodore shall call a Special Meeting of the Club at any time upon receiving direction from the Board or upon receiving a Members' request stating the purpose of such meeting signed by no less than ten (10) current Members entitled to vote. The Commodore must send out notice of the Special Meeting by prepaid post within (15) days of receiving such a request or direction and set the meeting time to be thirty (30) days from the date of notice. If the Commodore fails to call a Special Meeting when requested, the Members requesting it may call a meeting themselves. Only the business as stated by the Commodore or the Requesting members shall be addressed at a Special Meeting.
  - 4.4. Notice of Special Meetings shall be sent by prepaid post to those Members entitled to vote no less than fifteen (15) days prior to the date fixed for the meeting together with a statement of the object of the meeting.
  - 4.5. At all General and Special Meetings, one-quarter of the current Members will constitute a quorum but a quorum will never be less than ten (10) Members present excluding those participating by proxy (Section 4.6). The vote shall be by show of hands, or secret ballot, at the discretion of the Members present.
  - 4.6. A Member who cannot attend a General or Special meeting may assign their vote to another current Member through a Proxy. Any current member may only represent one other current member by Proxy. Proxy voting forms will be sent with the notice of meeting or may be obtained from the Board of Directors.
  - 4.7. Any Member whose Membership Dues are in arrears will be denied the ability to vote at any General or Special Meeting. All Membership Dues are payable on January 1st of each year; all Membership fees are payable prior to receiving the service.
  - 4.8. If the Commodore or Vice-Commodore is not present at a meeting, the meeting will elect a Chairman for the purposes of that meeting only.
  - 4.9. Each current Full Member is entitled to one vote on any motion or resolution at all General or Special meetings.
  - 4.10. Regular board meetings are to be held at the call of the Commodore, generally in accordance with a regular schedule agreed by current Board members. The expectation is for all board members to be in attendance for seventy-five (75) percent of the regularly scheduled meetings and to advise the Commodore or Vice-Commodore if they will not be in attendance for a meeting.

## 5. Article 5: DIRECTORS

- 5.1. The Board shall consist of a minimum of five Directors and a maximum of eleven (11) Directors elected from among the Members of the Club at the Annual General Meeting. The Directors elected at an Annual General Meeting shall assume their respective duties at the first Board meeting following the current Annual General Meeting and shall hold office until the conclusion of the next Annual General Meeting.
- 5.2. Chairpersons of all committees shall be Board members appointed by the Board.
- 5.3. A majority of Directors may appoint any Member of the Club to fill a vacancy in their numbers, and any Director so appointed holds office for the unexpired portion of the term of the Director he or she replaces.

- 5.4. The Board of Directors, without remuneration, shall be the governing body of the Club and shall exercise a general supervision of the affairs and operation of the Club.
- 5.5. The Directors are responsible for conducting the affairs of the Club in accordance with its Objectives, Bylaws, Regulations and the Societies Act.
- 5.6. A majority of Directors will constitute a quorum at any Board meeting.
- 5.7. Any Director may be expelled from the Board by a 2/3 majority vote of Directors or by a vote of  $\frac{3}{4}$  of the Members at a Special Meeting called for that purpose for proven dishonesty, or for gross misconduct, or for failing or refusing to carry out his or her duties as a Director as provided in the Bylaws or Regulations.
- 5.8. Directors:
  - a. At each Annual General Meeting, the Members may elect a Commodore, Vice-Commodore, Purser, Yardmaster, Mooring Master, Membership Coordinator, Social Coordinator, Race Coordinator, Training Coordinator, and Communications Coordinator. If there are fewer than 10 Directors, one Director may hold more than one Board position. Generally the Past Commodore position is occupied by the outgoing Commodore or remains vacant. (5.8.1)
  - b. The Commodore presides at all meetings of the Members and of the Directors, and is responsible for the general management and supervision of the affairs and operations of the Club. The Commodore is responsible for collecting all correspondence. The Commodore can discharge the duty of collecting the correspondence to any board member except the Purser.
  - c. The Vice-Commodore is to assist the Commodore and/or Purser in the discharge of his or her duties and, in the Commodore or Purser's absence or inability to act, take his or her place.
  - d. The Purser shall be responsible for keeping all books of account and financial records, including a list of outstanding member dues. The purser shall ensure that all revenues are promptly deposited in the Club's bank account and that all accounts are promptly paid. The Purser shall present a Financial Report at each Board Meeting and present unaudited Financial Statements for the year at the Annual General Meeting. The Purser shall have custody of all financial records, which shall be made available for inspection by any Member entitled to vote within one month's time of receiving such a request. The Purser shall be responsible for submitting annual filings to the NWT Registrar of Societies in accordance with the NWT Societies Act.
  - e. The Yardmaster shall be responsible for the supervision and control of the boatyard as set out in Regulations approved by the Board. The Yardmaster is to be the primary contact for members wishing to move their boats within the yard, shall allocate trailer/cradle locations and when necessary organise members to move their boats/cradles/trailers to permit the movement of boats and other equipment in the yard. The Yardmaster will also have responsibility for the condition of the wharf. The Yardmaster has the authority to move any property stored on Club premises in accordance with the Regulations.
  - f. The Mooring Master shall be responsible for the supervision and control of the mooring basin as set out in Regulations approved by the Board. The Mooring Master is responsible for maintaining a map of the mooring basin, charged with the care of club tender(s) and anchor yanker.

- g. The Membership Coordinator shall maintain a current membership list, promote the club, and administer the intake of new members. The Membership Director is the primary contact for people seeking information on the club and membership.
  - h. The Social Coordinator will chair all social committees, organize and promote all club social functions, and be the primary contact with regards to clubhouse usage and booking for member and non-member events.
  - i. The Racing Coordinator shall manage all racing events and programs; this includes being charged with all club, borrowed or hired equipment, staffing of the race committee and organization and promotion of all racing events and programs.
  - j. The Training Coordinator shall manage all training events and programs; this includes being charged with all club, borrowed or hired equipment, staffing of instructors, organization and promotion of all training events and programs.
  - k. The Communications Coordinator shall assist in promoting the club, managing communications between the board and the membership, and communications within the membership by overseeing the maintenance of a club website and the internal distribution of materials such as club newsletters and membership book.
  - l. The Past Commodore will not have a portfolio; the Past Commodore position is held by the outgoing Commodore. In the absence of an outgoing Commodore, the position shall remain vacant.
- 5.9. The Board may designate a Recording Secretary to take minutes; this position may be assigned to a single person for a full term or assigned on a rotational basis.
- 5.10. If any Director of the Board or a member of any committee is absent from three consecutive meetings of the Board or three consecutive committee meetings without a satisfactory reason, that person shall cease to be a Director of the Board or member of the committee and must be notified to that effect.
- 5.11. The Board shall also include an Honorary Commodore as an ex officio and non-voting member. The Honorary Commodore shall be the Commissioner of the Northwest Territories, or such other person as may be designated by the Board from time to time. The Honorary Commodore is not required to attend any Board meetings.

## 6. Article 6: FINANCIAL MANAGEMENT

- 6.1. Fiscal Year: The fiscal year of the Club ends on the 30th of September of each year.
- 6.2. Seal and Signing Authority:
- a. If using a seal, the seal of the Club must include the name of the society in a circle around the word "SEAL".
  - b. The seal must be kept in the custody of the Purser and may not be affixed to any instrument or document except by authority of a resolution of the Directors, and in the presence of the Purser and at least one other Director.
  - c. The Purser, the Commodore, and at least one (1) other Director but no more than two (2) other Directors shall have the authority to sign instruments or documents on behalf of the Club; the Signing Authorities will be appointed by a majority vote at the first regular meeting of the Board following the Annual General Meeting.
- 6.3. Borrowing Powers: The Directors may, by a 2/3 majority vote pursuant to a Special Resolution passed at a General or Special meeting, borrow funds for capital expenditures and for the current operations of the Club in such manner as they see fit, including the issue of debentures.

- 6.4. Disposal of Funds:
  - a. All monies received by or on behalf of the Club must be deposited in the Club's bank account in trust for the Club, which account must be with one of the chartered banks of Canada;
  - b. All disbursements from the Club's bank account must be made by cheques. Cheques are to be signed by any two current Signing Authorities as appointed according to section 6.2 (c).
- 6.5. Financial Reports & Audits:
  - a. At the Annual General Meeting an auditor may be elected for the ensuing year.
  - b. At each Annual General Meeting the Financial Statements must be presented for the inspection of the members containing:
    - i. The assets and liabilities of the Club in the form of a balance sheet, and receipts and disbursements of the Club since the date of incorporation or the date of the previous Financial Statements and signed by the auditor, or by two Directors if there is no auditor.

7. Article 7: MISCELLANEOUS

- 7.1. Minutes of Meetings, Books and Records: All books and records of the Club must be open to the inspection of the Members at each Annual General Meeting.
- 7.2. Distribution of Assets: The Club may not distribute any part of its income to any of its Members. This does not preclude the payment of reasonable salaries or employee benefits, nor does it preclude the reimbursement of reasonable out-of-pocket expenses. On a winding-up of the Club, all remaining assets must be distributed among Canadian charities registered pursuant to the Income Tax Act or nonprofits registered under the NWT Societies Act.
- 7.3. Any dispute arising in the circumstances set out in section 7 of the Societies Act must be decided by arbitration under the NWT Arbitration Act.
- 7.4. These Bylaws, and such others as may be enacted from time to time, may be amended, varied, repealed or substituted at the Annual General Meeting or by Special Resolution at a General or Special Meeting called for that purpose confirmed by at least a two-thirds (2/3) vote of those present and entitled to vote.

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Commodore:

Purser:

Date: November 14, 2016

Date: November 14, 2016

*Approved November 14, 2015 Using bylaws and regulations in place with the NWT Registrar of Societies at the time of approval.*

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## **REGULATIONS**

(Approved by Board of Directors December 8, 2015 - *Prior Version March 3, 2015*)

### **1. MEMBERSHIP CATEGORIES**

- 1.1. There are four categories of Membership; Full Member, Associate Member, Junior Member and Honorary Member.
  - a. A Full Member is a Member who pays the Full Member dues. Each full member will have the right to vote at a general or special meeting of the club, will receive a seniority number in the club, have the ability to serve on the board of directors of the club and shall enjoy the use of all club facilities including access to the boatyard and clubhouse. The privileges of Full Membership extend beyond the individual to all regular household members that reside with the (individual) Full Member. There is only one vote per Full Membership. The vote is to be made by the named full member or through their proxy. Only Full Members may own and operate a boat from the club premises.
  - b. An Associate Member is a Member who pays the Associate Member dues. An Associate Member has no vote, does not maintain seniority in the club, is not eligible to serve on the board of directors of the club, but an Associate Member shall enjoy access to the premises. An Associate Member may not own and operate a boat from the club premises but an Associate Member may operate a boat owned by a full Member from the premises. An example of an Associate Member is a race crewmember, someone that has been granted permission and wishes to use a Full Member's boat in their absence, or a sailing enthusiast without a boat who wishes to be part of the club.
  - c. A Sailing School Member is a Member who pays the Sailing School Member dues. A Sailing School Member has no vote, does not maintain seniority in the club, is not eligible to serve on the board of directors of the club, but a Sailing School Member shall enjoy access to the premises during Sailing School programs that the member is enrolled in. A Sailing School Member may operate a sailing school boat from the premises. An example of a Sailing School Member is a sailing school student. Sailing School Members are to use the facilities of the club under the direct supervision of GSSC staff (sailing school instructors). Sailing School Membership dues must be paid for each sailing school program that the student is enrolled in.
  - d. An Honorary Member is entitled to all the privileges of the Club, except voting at General Meetings, holding office, is not liable to pay the annual dues but is required to pay all fees associated with club services. They may be appointed as follows: A person shall become a Club Honorary Member for Life if first approved by the Board, and then elected by a two-thirds vote in favour at the AGM or a General or Special meeting.

## 2. MEMBERSHIP SENIORITY

- 2.1. Seniority is intended to protect the rights and maintain the current use of club facilities by current Full Members while promoting the growth of the club's membership and managing club facilities and resources. When assigning use of club facilities such as space in the boatyard the needs of members with greater seniority will take precedence over the needs of newer members with less seniority.
- 2.2. The club's seniority list was established on December 31, 2013 at which time every full member in good standing was issued a seniority number of '70'. Seniority numbers as of January 1, 2014 have been assigned in succession based on the date that a new member has had their membership application accepted by the board of directors. The Membership roster and seniority list are maintained by the club's Membership Coordinator.
- 2.3. The lower your seniority number the more seniority you have with the club. As an example: A full member with the seniority number of 70 has greater seniority than a full member with the seniority of 71.
- 2.4. Full Members that withdraw or are expelled (Bylaw 3.12) from the club will forfeit their seniority in the club. Continual membership must be maintained to maintain a seniority number.
- 2.5. Associate Members do not maintain seniority. If an Associate member wishes to upgrade their membership and apply for full membership they will be assigned a seniority number based on the day that their application for full membership is accepted.

## 3. MEMBERSHIP DUES AND FEES FOR 2016

- 3.1. Membership Dues:

All 2016 Dues are subject to the 5% GST.

  - a. A Full Membership is \$200 per year.
  - b. An Associate Membership is \$50 per year.
  - c. A Sailing School Membership is \$10 for each sailing school program that the member is enrolled in. All Sailing School participants are required to be Sailing School Members, Full Members or Associate members in the GSSC.
- 3.2. Fees:

All Fees invoiced after September 30, 2015 are subject to the 5% GST

  - a. Boatyard storage fees for the storage of boats, boat trailers, boat cradles, tenders and other associated equipment is charged by the season (Winter/Summer) The 2016 boatyard storage fee rate is \$175.00 per season.
    - i. Each season is 6 months in length. The 2016 Summer Season begins May 1, 2016 and ends October 31, 2016. The summer season begins before the club sponsored lift-in and extends beyond the club sponsored lift-out permitting time for members that do not use the winter yard season to commission and decommission their boats. The 2016 Winter Season Begins November 1, 2016 and runs through to April 30, 2017.
    - ii. Boatyard storage fees will not be prorated. If you have a boat, boat trailer, boat cradle, tender or other associated equipment in the yard during any part of a season you will be invoiced for that entire season's storage. (see exception in 3.2 a iii)

- iii. Where a Member has provided the yardmaster with advance notice of the intent to remove their boat on April 30th from the boatyard but are unable to do so due to snow load or other yard conditions the yardmaster may waive the summer season boatyard storage fee provided the boat is removed from the boatyard prior to June 1.
  - iv. Members with multiple boats, boat trailers, boat cradles, or tenders will be required to pay a boatyard storage fee for each boat, each season.
  - v. For boats owned by multiple Full Members one Full Member must be the registered owner with the club as the member responsible for that boat and only that full member will be invoiced for fees. The club will not split or reassign fees between members that have joint ownership of a boat.
  - vi. Members must store their tenders within the footprint of the primary vessel's trailer or cradle or in areas of the boatyard set aside for the storage of tenders. Tenders are not to be stored in the clubhouse (Summer or Winter). Members that store their tenders on independent trailers or dollies will be charged a boatyard storage fee for their tender.
  - vii. Transferring of paid storage fees: A member who sells a boat mid-season may apply the storage fees they have paid to a new boat during that same season or if the boat sold was purchased by a club member that qualifies (Reg. 7.1(b)) the two club members may transfer the fees assigned to that boat and paid between members. When a Member sells a boat they do not transfer their membership seniority or entitlement for boatyard space to the new owner. (Reg. 7.1(e), 7.2(d), 7.3(f)).
- b. Members may have their boats lifted into the water by crane for a \$175 fee per boat during the coordinated GSSC 2016 Lift-In day. Boat owners are responsible for their own expenses if they choose to have their boats lifted in separately from the coordinated GSSC Lift-In day; Permission must be obtained and timing convened by the Yardmaster when bringing lifting equipment and/or contractors on club facilities for any separate Lift-In arrangements.
  - c. Members may have their boats lifted out of the water by crane for a \$175 fee per boat during the coordinated GSSC 2016 Lift-Out day. Boat owners are responsible for their own expenses if they choose to have their boats lifted out separately from the coordinated GSSC Lift-Out day; Permission must be obtained and timing convened by the Yardmaster when bringing lifting equipment and/or contractors on club facilities for any separate Lift-Out arrangements.
  - d. Members may use the services of the crane to raise or lower a mast on the coordinated GSSC Lift-in or Lift-out day for a fee. The charge is \$175. The Yardmaster must be informed prior to the lift-in/lift-out day that you require your mast to be lifted.
- 3.3. Dues and Fees Schedule: Membership Dues are due January 1st each year or on application to the club. Membership dues must be paid prior to the AGM or hold a board position. All fees are due prior to the service being provided. Payments shall be applied to arrears before current Dues and Fees are credited.

- 3.4. If at any time a Member or former Member is more than six (6) months in arrears with membership dues or boat fees:
- a. The Board shall be entitled, upon giving no less than ninety (90) days written notice by prepaid post or hand delivery to the Member or former Member at his or her last known address shown in the club records, to move the Member's boat(s) and/or associated equipment to any other part of the premises or off the premises without being liable to damage to the boat or boats and/or associated equipment.
  - b. The Board shall be entitled, upon giving no less than ninety (90) days written notice by prepaid post or hand delivery to the Member or former Member at his or her last known address shown in the club records, to sell the boat and/or associated equipment and to deduct any monies due to the Club from the net proceeds of the sale, including any fees incurred in the process of selling the boat and/or associated equipment, before accounting for the balance (if any) to the Member or former Member.
  - c. Alternatively any boat and/or associated equipment which in the opinion of the Board cannot be sold may, upon giving no less than (90) days written notice by prepaid post or hand delivery to the Member or former Member at his or her last known address shown in the Club records, be disposed of in any manner the Board deem fit and the expenses recovered from the Member or former Member.
  - d. Furthermore the Club shall at all times have a lien on Members' or former Members' boats or any other boats and/or associated equipment parked on Club property in respect of all monies due to the Club, whether membership dues , boat fees or otherwise.

#### **4. GUESTS OF THE GSSC**

- 4.1. Members are responsible for their guests.
- 4.2. Guests are to be accompanied by a member while in the boatyard or using club facilities.
- 4.3. Members are asked to foster a spirit of community among members and hospitality toward guests; to achieve this, members are strongly encouraged to introduce themselves to anyone they don't recognize in the yard and answer questions whenever possible while also enforcing Club bylaws and regulations.

#### **5. INSURANCE REQUIREMENTS**

No boat shall be stored on, travel across, or be launched from GSSC premises unless proof of Third Party Liability Insurance is in effect. The amount of liability insurance will be set by the Board annually and approved by the Members at the Annual General Meeting. The current liability insurance required is \$1,000,000. Proof of insurance in the amount approved by the Membership must be given to the Purser for retention in GSSC's files. This applies to both Members and non-Members.

## 6. USE OF CLUB PREMISES AND FACILITIES IN GENERAL

- 6.1. No boat shall be retained on, travel across, or be launched from GSSC premises unless the boat's owner(s) is a current Full Member of the GSSC or permission has been granted by the Board.
- 6.2. Club Equipment is not to be removed from the property without the consent and acknowledgment by the appropriate board member or Commodore. If a piece of property is damaged or worn, the damage or other deficiencies should be reported to the appropriate board member or Commodore as soon as possible.
- 6.3. Club owned equipment (boats, teaching aids, pfd's, etc.) purchased for the sailing school program are for the use of club run programs under the direct supervision of sailing school staff and/or the club's Training Coordinator. Programs may consist of sailing instruction or organised regattas for the membership. This equipment is not for the general or casual use of the membership.
- 6.4. No member is to use the club or the club's facilities to operate a commercial venture.

## 7. BOATYARD USE

- 7.1. Boatyard space is limited:
  - a. Full members with a seniority number of 70 or smaller may continue their 2013 use of the boatyard including the storage of powerboats as long as they maintain membership in good standing and they maintain ownership of the same boat or ownership of the same category and size of boat.
  - b. When assigning boatyard space for the storage of boats, trailers, tenders, and other associated equipment Full Membership seniority will be used to manage the space. If space becomes limited the needs of members with greater seniority will take precedence over the needs of newer members.
  - c. When assigning boatyard space for the storage of boats, trailers, tenders, and other associated equipment the need of members storing sailboats will take precedence over those storing powerboats regardless of seniority number.
  - d. The Yardmaster will determine spacing requirements for the storage of boats. In situations where boatyard space is not available or becomes unavailable members will be permitted to store a tender onsite but cradles, trailers and other associated equipment will be required to be kept offsite.
  - e. When a Full Member sells their boat they do not transfer their membership seniority or entitlement for boatyard space to the new owner.
- 7.2. Boat Size Limitations for storage in boatyard:
  - a. Full members with a seniority number of 70 or smaller may continue their 2013 use of the boatyard including the storage of boats listed in 7.3.(d) that may exceed the current Boat Size Limitations established in October 2013.
  - b. When a Full Member sells their boat they do not transfer their membership seniority or entitlement for boatyard space to the new owner.
  - c. Boats stored in the boatyard must have a Length Over All (LOA) of less than 42', a beam of less than 13' and a weight of less than 30,000 lbs
  - d. When a Full Member sells their boat they do not transfer their membership seniority or entitlement for boatyard space to the new owner.

- 7.3. Cradle & Trailer Limitations:
- a) Boat cradles must incorporate some form of wheels and be moveable at all times within the boatyard. This may include securing the safe & stable (wood or metal) cradle to a flat deck trailer or mounting axles to a safe & stable (wood or metal) cradle
  - b) Trailers do not need to be licensed and road worthy but they must be serviceable and remain moveable at all times within the boatyard.
  - c) Trailers with tongue extensions are to have their extensions retracted when parked in the boatyard.
  - d) Sections 7.3 (a) (b) (c) do not apply to “boats” that were stored on GSSC property in non-mobile cradles prior to October 2013, namely Bachelor II, Yola II, Pegasus X, Christasha, Red Shipt, Cerise, Morning Star, Sundance, Orpheus Beaumaris, Sea Bear, Pendragon, Griffin, Snow Bunting, Arctic Cotton, Marguerite, JacMar II, Talisker, Voizila, & All-Steel
  - e> Boats Referenced in sub-section (d) must be on safe, secure and stable cradles as determined by the yard master with back up by the executive.
  - f> Section 7.3 (d) may be modified based on development of a 20 year strategic plan
- 7.4. Members must keep the areas around their cradles and trailers clean and free of clutter. Garbage service through the rental of a dumpster will be provided during the summer months. The dumpster lids must be kept closed and Members should inform the Yardmaster when the dumpster is full.
- 7.5. Members are not to leave fuel or oil in the yard nor are Members allowed to dispose of fuel, oil, or other hazardous waste through dumping at the GSSC site; hazardous chemicals including fuel and oil must be stored in appropriate containers and removed from GSSC property.
- 7.6. Members are not to use the yard to store non-boating materials or items such as surplus lumber, utility trailers, vehicles, etc.
- 7.7. Members are asked to assist with security and help reduce theft/vandalism at the club by doing the following: keep gate and clubhouse locked whenever unattended, keep the yard clean, lock ladders left in the yard to cradles/ trailers, and remove items from boats during periods of inactivity to reduce theft and vandalism.
- 7.8. Members must keep the gate closed; the gate should also be locked whenever there is no Member actively monitoring traffic through the gate. If there are maintenance issues with the gate or lock please contact the Yardmaster.
- 7.9. Boatyard space is limited and allocated by the Yardmaster. Storage allocations are not permanent. Boats and other related equipment are to be left in a state that they may be easily relocated within the boatyard. (See 7.4) All trailers and cradles should be tagged and/or marked indicating the owner. General Members are not to relocate empty cradles or trailers without contacting the owner or Yardmaster first. Loaded cradles and trailers are not to be moved without the owner or the owner's delegate present. In cases where the yardmaster has attempted to contact a member to arrange the movement of their loaded cradle or trailer and the member has not replied within a reasonable time the yardmaster may oversee the moving of the members loaded cradle or trailer within the boatyard.

## **8. CLUBHOUSE USE**

- 8.1. The clubhouse is not to be used for the storage of personal property (summer or winter) with the exception of equipment, hardware and sails related to the use of drysail boats (sailing dinghies & catamarans). Masts and spars are to be kept in designated storage areas. Tenders are to be kept with your boat. All equipment is to be stored at the owners' risk and remain in one of the closets or workshop area.
- 8.2. The workshop is for use by all members; please return all club property to its designated storage area in the workshop. Please do not leave any chemicals or fuels in the workshop.

## **9. POWERHOUSE USE**

- 9.1. Until an alternative means of managing power cords can be developed. The door of the powerhouse is to be opened only when members are present and during their use of the power supply.
- 9.2. Members are expected to be onsite when using the power supply. If a member must leave their project/boat unattended they are expected to disconnect their equipment (cords) from the power supply and if no other members are using the powerhouse at that time to lock the door of the powerhouse.
- 9.3. The door of the powerhouse is not to be shut overtop of power cords.
- 9.4. During the off-season (October 15 - May 15) the powerhouse and power supply will be unavailable for member use.

## **10. WHARF AND LAUNCH AREA USE**

- 10.1. To operate a boat, or launch a tender from the GSSC premises you must be a member (Full/Associate/Honorary) or a guest accompanied by a member of the club.
- 10.2. Members may not leave boats on the wharf unattended. This regulation is in place to allow all members access to the pier and for safety should there be an emergency where a boat must have immediate access to the wharf.
- 10.3. The Mooring Master or Yard Master may grant permission to boats requiring an extended period on the wharf due to damaged moorings or vessel maintenance or other purposes that are deemed reasonable.